

EPISCOPAL DIOCESE OF MISSOURI

2012 Operating Budget

Adopted by Council 15 October 2011

For Final Action by Convention 18-19 November 2011

	A	C	D	E	F
1		2011			
2		2011 Operating Budget	2011 Projected Year-end	Council's Proposed 2012 Budget	Line Item Explanations
3	<u>Revenues</u>				
4	INCOME				
5	Parishes and Missions Assessments	\$1,024,200	\$978,800	\$1,009,000	Anticipated parish/mission income based on the Assessment formula using the minimum percentage of 2010 Parochial Report Income and adjusted based on experience.
6	Investment Interest Income	\$97,000	\$114,000	\$114,000	Investment income on Unrestricted Funds.
7	"Making All Things New" Ministries on Campus	\$20,000	\$20,000	\$17,000	Represents a dispersal from the Ministries on Campus portion of the Making All Things New Campaign. This dispersal is designated to offset Campus Ministry. This fund generates annual interest income of approximately \$19,000.
8	Miscellaneous	\$15,000	\$21,000	\$15,000	
9	White Fund Loan Account Interest	\$276,000	\$276,000	\$265,000	Interest income from loans to congregations from the Kelton & Alma White Fund plus income earned on the investment portion of the Loan Fund.
10	Bishop's Thompson Fund Contribution	\$465,000	\$465,000	\$483,000	Bishop's contribution from the Thompson Fund to the Diocesan Operating Budget.
11	Program Income				
12	<i>Convention Income</i>	\$15,000	\$15,000	\$15,000	
13	<i>Commission on Ministry Income</i>	\$6,200	\$6,200	\$6,200	
14	<i>Leadership Conf. Registrations</i>	\$2,000	\$1,195	\$2,000	
15	<i>Episcopal School for Ministry</i>	\$18,000	\$18,000	\$16,000	
16	<i>Communicators Conference</i>	\$1,000	\$1,000	\$2,000	
17	<i>Campus Ministry Income</i>	\$15,400	\$9,500	\$18,500	
18	<i>Camp Phoenix Income</i>	\$20,500	\$20,500	\$22,100	
19	<i>Commission on Youth Ministry</i>	\$6,500	\$8,700	\$6,500	
20	<i>Clergy Events-Registrations</i>	\$5,000	\$5,000	\$5,000	
21	<i>Mission Trip Income</i>	\$21,000	\$0	\$35,000	
22	Program Income (Total)	\$110,600	\$85,095	\$128,300	The offsetting anticipated income for the various listed programs.
23	Donaldson Fund Income	\$74,600	\$74,600	\$56,000	Income from the Donaldson Fund designated for Episcopal City Mission, Camp Phoenix, Youth Ministries and other programs of the Diocese. This income is based on a total return policy of 4.5% of a three year average. The 2011 budget utilized an additional \$16,000 of temporarily restricted Donaldson Funds.
24	TOTAL INCOME	\$2,082,400	\$2,034,495	\$2,087,300	
25					

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26	Expenses				
27	THE EPISCOPATE				
28	National Church Assessment	\$325,000	\$325,000	\$339,000	Amount of Asking from each diocese to fund the program and ministry of the Protestant Episcopal Church in the United States of America in the nation and the world. 2011 budget represents a 77% giving level on the required Asking. 2012 budget represents a 100% giving level.
29	Province of the Midwest (Province V)	\$4,500	\$4,500	\$4,500	This represents our assessment dues for our membership in Province V and the travel costs of our Missouri delegates who attend this meeting each year.
30	International Development (MDG - 1%)	\$20,825	\$20,825	\$20,873	Calculated at 1% of operating revenue in support of Millennium Development Goals.
31	Companion Diocese Committee	\$6,000	\$6,000	\$8,850	Funds to support the committee's ongoing work with the Diocese of Lui in Southern Sudan, including the raising of funds to support our Covenant Partnership.
32	Mission Trips - Diocese of Lui (Related Income-Line 21)	\$36,750	\$15,750	\$43,750	It is anticipated that this money will support one trip to Lui for 2 diocesan staff members/representatives to go over and review books and operations to insure that restrictions on donations are fulfilled and to assist the Diocese of Lui in capacity building. This line also includes the expenses of 10 missionaries traveling to Lui. The missionaries will personally raise funds to offset the entire cost of their trip, which is reflected in the income section of the budget.
33	Interfaith & Ecumenical	\$2,200	\$2,200	\$2,000	This amount covers the minimum dues to the Interfaith Partnership organization and the expenses of our Ecumenical & Interreligious Officer.
34	Bishop Transition	\$10,000	\$10,000	\$10,000	Funds set aside each year to cover transition expenses for the next bishop.
35	General Convention Deputies	\$12,000	\$12,000	\$12,000	Funds set aside each year to cover General Convention Deputy expenses at our triennial convention.
36	Lambeth	\$1,000	\$1,000	\$1,000	Funds set aside each year to enable our Bishop and spouse to attend the next Lambeth Conference. Lambeth occurs every ten years.
37	Episcopate Expense Account	\$20,000	\$20,000	\$20,000	This amount represents the travel, conferences, and other expenses related to the Episcopate Cluster. This line includes an amount to cover the expenses of a non-stipendiary Archdeacon.
38	Salary (2 Employees)	\$206,500	\$206,500	\$213,740	Salary line is for two persons in the Episcopate Cluster: the Bishop and an Executive Assistant.
39	Benefits (2 Employees)	\$77,300	\$77,300	\$79,400	The appropriate benefit costs associated with the above salaries.
40	TOTAL - EPISCOPATE	\$722,075	\$701,075	\$755,113	
41	ADMINISTRATIVE				
42	Annual Convention (Related Income-Line 12)	\$29,000	\$29,000	\$29,000	This amount covers the direct costs related to the Annual Meeting of the Diocese, such as all preparatory materials and mailings to delegates, on-site expenses, publication of the Convention Journal and reprinting of the Constitution and Canons of the Diocese.
43	Consulting Contract	\$5,000	\$5,000	\$5,000	To allow the Offices of the Bishop to make use of outside consultants for special projects or events.
44	Contingency	\$500	\$2,000	\$2,500	Contingency is simply for unanticipated expenses.
45	Governance	\$4,500	\$4,500	\$4,500	Funds to cover the logistical expenses associated with Diocesan Council and Standing Committee/COEDMO meetings.
46	Equipment	\$10,000	\$10,000	\$5,000	To provide funds primarily for replacing/upgrading equipment in the Offices of the Bishop.
47	Insurance	\$15,000	\$10,000	\$13,000	Insurance represents our liability, worker's compensation, officers and directors liability, and property insurance.
48	Interpreters for the Deaf	\$3,000	\$3,000	\$3,000	Provides funding for interpreters during Diocesan Convention, Convocation, or other diocesan meetings in which hearing impaired persons participate.
49	Office Expenses	\$62,000	\$62,000	\$62,000	Includes items such as postage, copier, paper, consumable supplies, equipment maintenance, payroll processing through Paychex, and the cost to maintain our server system.
50	Professional Fees	\$40,000	\$40,000	\$40,000	This represents the fee paid to auditors for the annual examination of the assets and liabilities of the Diocese of Missouri and funds to cover necessary legal expenses.

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51	Telephone	\$16,500	\$13,000	\$13,500	Funds to cover telephone services and internet connectivity for the Offices of the Bishop.
52	Property Management	\$12,000	\$13,000	\$7,500	Funds to cover the costs associated with the management of the several properties that we own, such as insurance, lawn maintenance, and some capital expenses.
53	Administrative Expense Account	\$4,000	\$4,000	\$4,500	This amount represents the travel, conferences, and other expenses related to the Administrative Cluster.
54	Salary (2 Employees)	\$91,300	\$93,500	\$98,640	Salary line is for two persons in the Administrative Cluster consisting of a Finance Officer and an Administrative Assistant.
55	Benefits (2 Employees)	\$49,500	\$48,000	\$49,900	The appropriate benefit costs associated with the above salaries.
56	TOTAL - ADMINISTRATIVE	\$342,300	\$337,000	\$338,040	
57	COMMUNICATIONS				
58	Printed Publications/Web & E-mail	\$28,900	\$28,900	\$27,305	Funds to cover the communication publications and printing, postage and all other associated costs. Also includes funds to cover website and e-mail services.
59	Communications Events/Workshops (Related Income-Line 16)	\$2,500	\$3,500	\$4,600	Funds for a Fall communicators conference and webinars.
60	Archives	\$1,390	\$1,390	\$1,240	The Archives is the repository for all the historical records of the Diocese. This funding will cover a workshop for parish archivists and historians, archives supplies and a small amount for memberships.
61	Communications Expense Account	\$4,750	\$6,000	\$6,500	This amount represents the travel, conferences, and other expenses related to the Communications Cluster.
62	Salary (2.6 Employees)	\$115,900	\$120,000	\$120,400	Salary line is for three persons in the Communications Cluster: the Canon for Communications, a receptionist and an Archivist (3/5 time).
63	Benefits (2.6 Employees)	\$54,100	\$52,500	\$54,014	The appropriate benefit costs associated with the above salaries.
64	TOTAL - COMMUNICATIONS	\$207,540	\$212,290	\$214,059	
65	MAKING DISCIPLES				
66	Christian Education	\$1,500	\$1,000	\$1,500	Christian Education deals with Christian formation. This request will assist with expenses of those attending the annual NAECED conference and provide help to congregations that need assistance to purchase curriculum materials.
67	Commission on Youth Ministry (Related Income-Line 19)	\$10,900	\$17,650	\$15,000	The Diocesan Youth Ministry serves the youth in the diocese by offering three major events - Happening, Diocesan Mission Trip, and overnight Diocesan Youth Event - for religious formation, spiritual development, and teaching discipleship. The ministry also organizes other events as need and interest dictate.
68	Diocesan Youth Missioner	\$5,000	\$4,037	\$5,385	The Diocesan Youth Missioner is tasked with revitalizing the Diocesan Youth Commission and building a sustainable network of mutual support and creative collaboration for youth ministry in the Diocese of Missouri.
69	Camp Phoenix (Related Income-Line 18)	\$50,000	\$50,000	\$53,075	The Camp Phoenix program offers a residential summer camp experience to Diocesan youth. The Camp serves approximately seventy children and twenty-five young staff members each year. Funds requested will cover camp operations.
70	Episcopal Church Women	\$1,200	\$1,200	\$1,500	The Episcopal Church Women request funds to help defray the cost of attendance at the Triennial Meeting held in conjunction with General Convention.
71	Dismantling Racism	\$5,800	\$5,800	\$6,800	The Commission on Dismantling Racism is charged by the National Church and the Diocese of Missouri to do the work to make our Episcopal church a more inclusive and accepting church as well as to address the destructive effects of racism wherever they occur in the church. Funding will allow them to train, educate and update each member of the Commission and also to educate and inform others so as to dismantle racism in the Diocese.

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72	Community of Hope	\$1,500	\$1,500	\$1,500	The Community of Hope is a program of training for lay pastoral ministry based on Benedictine spirituality. Funds requested will cover quarterly meetings of the Community and will allow one person to attend the annual conference.
73	School for Ministry (Related Income-Line 15)	\$49,200	\$45,000	\$48,558	The purpose of the Episcopal School for Ministry is to Deepen, Strengthen and Prepare individuals for ministry, lay and ordained. Included in this line is the salary of a part-time Interim Dean. This line also covers the expenses of the annual Making Disciples Conference.
74	Episcopal City Mission	\$20,000	\$20,000	\$25,000	Episcopal City Mission is seeking budget support to continue their mission of providing hope and healing to the children in detention through the presence of a chaplain.
75	Education for Ministry	\$1,500	\$1,500	\$1,500	Funding for Diocesan membership in this four-year curriculum developed by the University of the South Theology School for theological education, which covers the costs of mentor recertification and allows our lay people to participate at a reduced cost.
76	Task Force for the Hungry	\$5,000	\$5,000	\$6,500	Funds for donations to Episcopal and faith based food programs within the Diocese of Missouri boundaries. The Diocesan Task Force for the Hungry speaks and acts on behalf of hungry people, funds food ministries, raises awareness about hunger and poverty issues, and serves as a resource to food ministries within the Diocese of Missouri.
77	Oasis Missouri	\$1,500	\$1,500	\$3,000	The mission of the Oasis Missouri is to provide congregational education programs and to offer resources and support to gay, lesbian, bisexual, transgendered people, their families and friends, and the congregations in which they worship. The funding will cover the cost of Oasis educational materials and evangelism related expenses.
78	Episcopal Recovery Ministry	\$980	\$980	\$625	Funds to assist the Episcopal Recovery Ministry Committee in fulfilling their charge of assisting clergy and lay persons within the Episcopal and ECLA communities to become knowledgeable about addiction resources in our Diocese.
79	Stewardship	\$0	\$0	\$3,000	This line covers diocesan membership in The Episcopal Network for Stewardship (TENS), attendance of diocesan representatives at the annual TENS conference and a small amount for miscellaneous expenses. These expenses were covered in the Making Disciples Expense Account in past years.
80	Making Disciples Expense Account	\$4,000	\$2,000	\$0	
81	Salary (.75 Employees)	\$32,100	\$18,350	\$0	
82	Benefits (1 Employee)	\$16,200	\$8,450	\$0	
83	TOTAL - MAKING DISCIPLES	\$206,380	\$183,967	\$172,943	
84	SUPPORTING CONGREGATIONS				
85	Leadership Conference (Related Income-Line 14)	\$2,000	\$1,827	\$2,000	Annual conference designed to provide resources and inspiration for all leaders--lay and clergy. This event will generate an estimated income of \$2,000 in registration fees.
86	Clergy Events (Related Income-Line 20)	\$15,000	\$15,000	\$15,000	Represents the logistical costs associated with 2 overnight events and 2 clergy days.
87	Clergy Spouse Events	\$1,500	\$500	\$1,500	Represents the costs of special events with clergy spouses and partners plus the cost of a hospitality room at Diocesan Convention.
88	Commission on Ministry (Related Income-Line 13)	\$12,600	\$12,600	\$12,600	Represents the allocated funds for this nationally mandated commission and funds the business of COM such as the discernment conference and ordination services. Income of \$6,200 is anticipated from postulancy application fees and discernment retreat registrations.
89	Continuing Education - Clergy	\$4,500	\$4,500	\$4,500	Represents money available to assist clergy in taking part in Continuing Education. Clergy must apply for these funds.
90	Continuing Education - Lay	\$1,000	\$1,000	\$1,000	Represents money available to assist lay leaders in taking part in educational events that helps enable their individual ministry. There is an application process to tap these funds.

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91	EAP Program/Pastoral Care	\$9,115	\$9,500	\$9,125	Employee Assistance Program/Pastoral Care: provides free personal and confidential counseling for clergy, congregational staff and their families through Care and Counseling. The Pastoral care portion of this line covers the cost of the prevention of sexual misconduct training.
92	Fresh Start	\$4,000	\$4,500	\$2,000	Fresh Start is a program designed for clergy in new cures and newly ordained clergy. It provides ongoing support to clergy during the critical time of transition, fortifies their leadership in their new congregation, and strengthens collegiality. This line item covers meeting expenses. The 2011 budget included training for 2 new facilitators.
93	Cape Girardeau, Christ	\$17,500	\$17,500	\$20,000	Support to allow this congregation to have a full time priest and to sustain their mission driven ministries.
94	Regional Ministry in NE Missouri	\$14,500	\$14,500	\$10,000	Helps provide a mentoring relationship provided by Trinity, Hannibal benefiting the congregations in the Northeast Region of the Diocese.
95	Kirksville, Trinity	\$15,000	\$15,000	\$12,500	Helps this small congregation provide for full time clergy leadership. This congregation continues to be active in college ministry on the Truman State campus, A.T. Still University, and Moberly Area Community College.
96	Mid-Missouri Cluster	\$9,500	\$9,500	\$9,500	Enables two small congregations (St. Alban's/Fulton and St. Mark's/Portland) to have part time clergy coverage.
97	Northwood, Ascension	\$29,500	\$29,500	\$35,000	This line item provides assistance in sustaining and expanding the mission and ministry of this congregation.
98	St. Louis, St. John's	\$8,500	\$8,500	\$8,500	This line allows for the continued redevelopment of this congregation.
99	Sullivan, St. John & St. James	\$15,000	\$15,000	\$15,000	This provides for salary support of a part time clergy person.
100	Town & Country, Good Shepherd	\$26,500	\$26,500	\$18,000	Provides support for the ongoing redevelopment effort of this congregation. Good Shepherd is following a 5-year diminution plan.
101	Eureka, St. Francis	\$12,000	\$12,000	\$15,000	St. Francis is engaged in redevelopment/start up work and continues toward its goal of becoming the Episcopal parish in Eureka.
102	Farmington, All Saint's	\$22,290	\$22,290	\$22,020	Provides support for the ongoing redevelopment effort of this congregation.
103	Carondelet, St. Paul's	\$20,000	\$20,000	\$20,000	This provides for salary support of a clergy person and supports the redevelopment effort of this congregation.
104	Campus Ministry (1.5 Employees+Exp) (Related Income-Line 17)	\$162,700	\$115,000	\$159,000	Campus Ministry covers work currently or anticipated at MST, Wash U, Stephens College, Mizzou, SLU, Truman, and SEMO. Congregations supporting these ministries are in Rolla, Columbia, Kirksville, Cape Girardeau, and St. Louis. This item also funds the special ministry of the Rockwell House. In addition, this item covers salary, benefits and expenses for a full time Campus Ministry Chaplain at Wash U. and a half time Campus Ministry Chaplain in Columbia. Budget includes funding \$17,000 of this line item from the Making All Things New Campaign - Ministries on Campus Fund Income, which is shown in the income section of the budget.
105	Supporting Congregations Expense Account	\$17,500	\$17,500	\$17,500	This amount represents the travel, conferences, and other expenses related to the Supporting Congregations Cluster.
106	Salary (2 Employees)	\$135,300	\$138,500	\$146,200	Salary line is for two persons in the Supporting Congregations Cluster: the Canon to the Ordinary and an Administrative Assistant.
107	Benefits (2 Employees)	\$48,600	\$48,700	\$51,200	The appropriate benefit costs associated with the above salaries.
108	TOTAL - SUPPORTING CONGREGATIONS	\$604,105	\$559,417	\$607,145	
109	Total Expenses	\$2,082,400	\$1,993,749	\$2,087,300	
110					
111	Net Income (Expense)	\$0	\$40,746	\$0	