

**EPISCOPAL VISITATION FORM**

To help in the completion of this form, review the Bishop's Customary for Episcopal Visitations

OFFICE USE ONLY	
SCHEDULE	
TIME	WHAT
_____	Liturgy
_____	Liturgy
_____	Teaching
_____	Meeting
_____	Reception
_____	Lunch
Other:	

- Congregation:
- Visitation Date:
  - Liturgy time and Eucharistic rite (Bishop's preference is ONE service-see Customary):  
 Time \_\_\_\_\_ Rite \_\_\_\_\_ Time \_\_\_\_\_ Rite \_\_\_\_\_

If more than one service, explain why (requires approval by the Bishop-see Customary):

- Lectionary: Book of Common Prayer (according to the RCL revisions of 2006)  
 Propers of the Day are to be used. List specific readings. Do not merely specify which proper is to be used.  
 If there are choices, you must discuss with the Bishop which readings will be used (see Customary).

1st Lesson \_\_\_\_\_ 2nd Lesson \_\_\_\_\_  
 Psalm \_\_\_\_\_ Gospel \_\_\_\_\_

- Eucharistic Prayer: \_\_\_\_\_
- Sung Preface: YES  NO
- Lord's Prayer: Traditional  Contemporary
- Prayer of Humble Access (Rite I): YES  NO
- Will there be anything special in the liturgy (dedications, blessings, etc.)? YES  NO   
 IF YES, describe:

- Will there be confirmations, reaffirmations and/or receptions? YES  NO   
 • If YES, complete and return Diocesan Record of Confirmation.  
 • If there are confirmations, at which service: \_\_\_\_\_

- Will there be baptisms? YES  NO  IF YES, complete listing below.  
 • If there are baptisms, at which service: \_\_\_\_\_

- If there are baptisms, do you want me to bless the Chrism: YES  NO
- If there are no baptisms, do you want me to bless the Chrism: YES  NO

Adult(s) Name(s)	Sex	Children(s) Name(s)	Sex	Age

14. Do you want the Bishop to do any teaching? YES  NO  IF YES, what time? \_\_\_\_\_

IF YES, indicate Adult Forum Topic subject:

- The Anglican Way
- Liturgy (baptism and eucharist)
- Mission objectives in the diocese
- State of Episcopal Church USA
- Open question and answer session
- Other (describe):

15. Will there be a reception? YES  NO  IF YES, what time: \_\_\_\_\_

Notes:

16. Will there be a meal? YES  NO  IF YES, what time: \_\_\_\_\_

Notes:

17. At what time will the Vestry or Bishop's Committee meet (see Customary)? \_\_\_\_\_

What issues will be discussed?

18. Is there anything else you would like the Bishop to know prior to his visitation?

19. Does the priest wish to have lunch with the Bishop on day of visitation? YES  NO

IF YES, will spouse or partner and family attend the lunch? YES  NO

IF YES, please make arrangements at a restaurant in your area.

IF NO, contact the Bishop's office to arrange lunch on a weekday.

20. How many visitation fliers and offering envelopes do you need? \_\_\_\_\_

21. What is the average Sunday attendance for: Last 12 months \_\_\_\_\_ -OR- Year to date \_\_\_\_\_

This form completed by \_\_\_\_\_ Date \_\_\_\_\_

copy to: Tracy, Folder